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AGENDA COVER MEMO

Memorandum Date: April 14, 2008
Order Date: April 30, 2008

TO: Board of County Commissioners

DEPARTMENT: Sheriff's Office

PRESENTED BY: Jackie Mikalonis, Resource Development Mgr.

AGENDA TITLE: ORDER / _____ *IN THE MATTER OF APPLYING FOR A U.S. DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE, JUSTICE AND MENTAL HEALTH COLLABORATION PROGRAM GRANT IN THE AMOUNT NOT TO EXCEED \$250,000 FOR THIRTY-SIX MONTHS TO INCREASE PUBLIC SAFETY THROUGH INNOVATIVE CROSS-SYSTEM COLLABORATION FOR INDIVIDUALS WITH MENTAL ILLNESS WHO COME INTO CONTACT WITH THE CRIMINAL JUSTICE SYSTEM; AND DELEGATING AUTHORITY TO THE COUNTY ADMINISTRATOR TO SIGN GRANT DOCUMENTS (DEPARTMENT OF PUBLIC SAFETY)*

I. MOTION

Move approval of ORDER # _____ *IN THE MATTER OF APPLYING FOR A U.S. DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE, JUSTICE AND MENTAL HEALTH COLLABORATION PROGRAM GRANT IN THE AMOUNT NOT TO EXCEED \$250,000 FOR THIRTY-SIX MONTHS TO INCREASE PUBLIC SAFETY THROUGH INNOVATIVE CROSS-SYSTEM COLLABORATION FOR INDIVIDUALS WITH MENTAL ILLNESS WHO COME INTO CONTACT WITH THE CRIMINAL JUSTICE SYSTEM; AND DELEGATING AUTHORITY TO THE COUNTY ADMINISTRATOR TO SIGN GRANT DOCUMENTS*

II. AGENDA ITEM SUMMARY

The Board is being asked to approve and order to allow the Sheriff's Office to apply for a \$250,000 grant from the Department of Justice, Bureau of Justice Assistance, to collaborate with other public safety agencies on mental health issues and provide training for public safety agencies throughout Lane County.

III. BACKGROUND/IMPLICATIONS OF ACTION

A. Board Action and Other History

Many local people afflicted with schizophrenia, bipolar disorder and depression need support that helps them navigate life. They need to learn how to use the city bus system, locate housing and obtain food stamps. Just as important, they need professional advice for managing psychiatric medications that stifle haunting voices, hallucinations and other daunting symptoms of some of their illnesses.

This is how community-based mental health — a vast system that has helped millions of mentally ill Americans leave institutions and integrate into society — is supposed to work. In Oregon mental health treatment has been poorly funded, leaving scores of desperately ill people to fend for themselves. Without treatment and support, some end up homeless. Many have co-occurring disorders and abuse drugs and alcohol. Others commit crimes. Many are cast adrift or join a growing influx of mentally ill people doing hard time in Oregon prisons and jails.

With this increasing trend, our law enforcement officials need the skills and tools to deal with this population that they continue to encounter.

State and county lockups already are swelling with mentally ill inmates. About 22 percent of Oregon's 12,000 prison inmates suffer from serious mental illness. That's double the 11 percent mark reported in the mid-1990s. Lane County's correction system is no different.

Since the late 1970s, the number of persons in the nation's jails and prisons has increased to a level not seen since the 19th century. At the same time, the number of persons committed to mental hospitals has dropped dramatically. In 1958, Oregon had more than 5,000 people committed to the state hospital. Now, Oregon has approximately 790 people in the state hospital. An additional 500 beds are available for community-based mental health programs and are used

beds are available for community-based mental health programs and are used for short-term commitments. Over the last 25 years, significant medical advancements have allowed for the better management of mentally ill individuals.

One study, using the prison and mental health census data from 18 European countries, found an inverse relationship between prison and mental health hospital populations. The study concluded that if one of these forms of confinement is reduced, the other will increase. Accordingly, where prison populations are extensive, mental hospital populations should be small. If mental health resources are reduced, involvement with the criminal courts will increase.

As of May 21, 2004, Oregon's prison population was 12,615 inmates including:

- 11,698 men
- 917 women
- Approximately 19 percent of the men and 54 percent of the women, for a total of 23 percent of the prison population, were classified as mentally ill
- 11 percent of incarcerated men were diagnosed with severe mental illness while 24 percent of the women were diagnosed with severe mental illness

Marion County conducted a study of its jail population for 2003-04 and found that approximately 40 percent of all inmates lodged have a diagnosable mental illness. Many mentally ill people charged with crimes refuse to enter a plea of guilty but for insanity. Consequently, when found guilty, many are sent to prison. Many mentally ill do not represent a sufficient enough danger to self or others to warrant civil commitment. The crimes they commit are often not serious enough to warrant incarceration. However, they sometimes commit these crimes so often that a court may feel compelled to place the offender in jail.

Finally, though not officially stated, the law enforcement community and the courts will incarcerate a mentally ill person if it is the only way to get this individual the treatment they need. For example, a person may trespass numerous times in a particular place and be arrested each time for doing so.

If there were more resources dedicated to the community-based programs mentioned above, we might see fewer mentally ill people entering our system, and we would be able to keep the jail beds we have for the local criminal population. Jail is not the appropriate place for the mentally ill. Currently mental health in corrections is overwhelmed and is limited to suicide prevention and behavior management while incarcerated. Lane County spends more than \$20,000 per month on psychotropic drugs for the mentally ill defendants and offenders in jail.

The National Alliance on Mental Illness (NAMI) had put together Crisis

Intervention Teams (CIT), a pre-booking jail diversion program designed to improve the outcomes of police interactions with people with mental illnesses. The model has several key components:

- A community collaboration between mental health providers, law enforcement, and family and consumer advocates.
- A 40 hour training program for public safety officials that includes basic information about mental illnesses and how to recognize them; information about the local mental health system and local laws; learning first-hand from consumers ; and verbal de-escalation training.

The Sheriff, Lane County Mental Health and the Eugene Police Commission are in support of doing some comprehensive and collaborative planning around the issue and providing this type of training to law enforcement staff that would better equip personnel to interact with individuals experiencing a psychiatric crisis.

B. Policy Issues

The Administrative Procedures Manual (APM) Chapter 1, 2A, 1, requires staff from departments desiring to apply for grants to submit the proposal to the Board for approval. This proposal is still in development and does not include a specific work plan or budget. The Sheriff's Office is seeking approval to apply for the award.

C. Board Goals

Lane County has placed as its highest priority, public health and safety services with a strategic eye towards prevention, which will have the best chance of reducing the need for additional services in the long term.

D. Financial and/or Resource Considerations

The grant maximum is \$250,000. Lane County will apply for the maximum amount and begin implementation of the plan during the project period.

E. Analysis

The grant in Lane County would provide the planning and training opportunities for all public safety agencies in Lane County. It would also include a corrections component that would cover how to successfully recognize those suffering a mental health crisis while in jail and how to manage those defendants/offenders while they are in the custody of the Lane County Sheriff's Office. The component would also include a referral system the Sheriff's Office staff would utilize to notify jail mental health staff when a person books in who may be in need of mental health services. It would also provide planning for mental health staff at the jail performing exit plans

for those incarcerated who are experiencing a mental health crisis in order to prevent recidivism.

The Lane County Sheriff's Office is seeking approval of the Board of Commissioners for Lane County to apply for this award and to delegate authority to the County Administrator to sign award documents.

The information required by the Board of County Commissioners prior to approval of grant applications and receipt of grant funds is provided below.

1. What is the match requirement, if any and how is that to be covered for the duration of the grant?

Applicants may satisfy the match requirement with either cash or in-kind services. The match will be approximately \$62,500 and will be covered by the City of Eugene. The formula for calculating match is:

Award amount= Adjusted Project Costs X Recipients' Share = Required Match
Federal Share

Example: $\$250,000/80\% = \$312 \times 20\% = \$62,500$

In kind match will be provided by Lane County Mental Health Staff and Sheriff's Office staff during the planning piece of grant implementation.

2. Will the grant require expenditures for Material and Services or capital not fully paid for by the grant?

None is expected at this time.

3. Will the grant funds be fully expended before county funds need to be spent?

Yes

4. How will the administrative work of the grant be covered if the grant funds don't cover it?

The Sheriff's Office fiscal section covers all administrative work required by grants, such as quarterly reporting and close-out activities.

5. Have grant stakeholders been informed of the grant sun setting policy so there is no misunderstanding when the funding ends? Describe the plan for service if funding does not continue.

Yes, stakeholders are aware of the sun setting policy. The grant is for 36 months. The Sheriff's Office will have completed the grant funded activities at the end of the grant period.

6. What accounting, auditing and evaluation obligations are imposed by the grant conditions?

The evaluation process, including assessments of implementation outcomes will be fully described in the grant application. The application will specify how federal support will be used to supplement, not supplant, funding that would otherwise be available. It will also describe the process for collecting performance measure data to measure project effectiveness in promoting public safety and access to services for offenders with mental illness. The evaluation piece will be refined during the planning portion of the grant.

7. How will the department cover the accounting, auditing and evaluation obligations? How are the costs for these obligations covered, regardless whether they are in the department submitting the grant or a support service department? Does the department acknowledge that the county will need to cover these costs and it is an appropriate cost incurred by support service departments?

To assist in fulfilling the responsibilities under the Government Performance and Results Act, applicants who receive funding must provide data that measures the results of the work. Performance measures are provided by BJA. The stakeholders are aware of these measures and will cover the cost of the evaluation obligations within the grant.

9. Are there unique or unusual conditions that trigger additional county work effort, or liability, i.e., maintenance of effort requirements or supplanting prohibitions or indemnity obligations?

None that we are aware of.

10. Is this a grant funded computer/software applications project?

No.

F. Alternatives/Options

1. Accept the motion; adopt the order, which will allow the Sheriff's Office to apply for the grant.
2. Do not to accept the motion. This will result in the loss of this possible opportunity to further train law enforcement staff in mental health issues.

IV. TIMING AND IMPLEMENTATION

The application must be received by May 6, 2008.

V. RECOMMENDATION

The Sheriff's Office recommends approving the Board Order to allow the Sheriff's Office to apply for the grant.

VI. ATTACHMENTS

Board Order
Justice and Mental health Collaboration Program Grant Application

THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY,
OREGON

ORDER:) ORDER / _____ IN THE MATTER OF APPLYING
) FOR A U.S. DEPARTMENT OF JUSTICE, BUREAU OF
) JUSTICE ASSISTANCE, JUSTICE AND MENTAL
) HEALTH COLLABORATION PROGRAM GRANT IN
) THE AMOUNT NOT TO EXCEED \$250,000 FOR
) THIRTY-SIX MONTHS TO INCREASE PUBLIC
SAFETY THROUGH INNOVATIVE CROSS-SYSTEM
COLLABORATION FOR INDIVIDUALS WITH
MENTAL ILLNESS WHO COME INTO CONTACT
WITH THE CRIMINAL JUSTICE SYSTEM; AND
DELEGATING AUTHORITY TO THE COUNTY
ADMINISTRATOR TO SIGN GRANT DOCUMENTS
(DEPARTMENT OF PUBLIC SAFETY)

WHEREAS, the U.S. Department of Justice, Bureau of Justice Assistance has announced the availability of funds to increase public safety through collaboration for individuals with mental illness who come into contact with the criminal justice system; and

WHEREAS Strategic Plan priorities in Lane County are guided by the relative severity and immediacy of the threat to life and health safety and/or the effects of long term or future deterrent to threats; and

WHEREAS, the grant will offer an opportunity collaborate with the mental health system and public safety agencies throughout Lane County to improve public safety and efficiency; and

WHEREAS, the Sheriff's Office, City of Eugene, and Lane County Mental Health will work together to implement the grant if awarded; and

NOW THEREFORE IT IS HEREBY ORDERED that Lane County shall apply for a U.S. Department of Justice, Bureau of Justice Assistance, Justice and Mental Health Collaboration Program Grant in an amount not to exceed \$250,000 for collaboration and training; and

FURTHER ORDERED that the County Administrator be delegated authority to sign award documents in the amount not to exceed \$250,000.

DATED this 30th day of April, 2008

APPROVED AS TO FORM
Date: 4/22/08
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LEGAL COUNSEL

Faye Stewart, Chair
Lane County Board Of Commissioners



The U.S. Department of Justice, Office of Justice Programs' Bureau of Justice Assistance is pleased to announce that it is seeking applications for funding under the Justice and Mental Health Collaboration Program. This program furthers the Department's mission by increasing public safety through innovative cross-system collaboration for individuals with mental illness who come into contact with the criminal or juvenile justice systems.

Justice and Mental Health Collaboration Program FY 2008 Competitive Grant Announcement

Eligibility

Applicants are limited to states, units of local government, Indian tribes, and tribal organizations.
(See "Eligibility," page 1)

Deadline

All applications are due by 8:00 p.m. e.t. on May 6, 2008.
(See "Deadline: Applications," page 1)

Contact Information

For assistance with the requirements of this solicitation, contact: Rebecca Rose, BJA Policy Advisor, at 202-514-0726 or rebecca.rose@usdoj.gov.

This application must be submitted through Grants.gov. For technical assistance with submitting the application, call the Grants.gov Customer Support Hotline at 1-800-518-4726.

Grants.Gov number assigned to announcement: BJA-2008-1819
Release date: March 3, 2008

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Justice and Mental Health Collaboration Program CDFA #16.745

Overview of the Justice and Mental Health Collaboration Program

The Justice and Mental Health Collaboration Program seeks to increase public safety through innovative cross-system collaboration for individuals with mental illness who come into contact with the criminal or juvenile justice systems. The Bureau of Justice Assistance (BJA) is seeking joint applications from eligible applicants seeking to plan, implement, or expand an adult or juvenile collaboration program. This program is funded through the Mentally Ill Offender Treatment and Crime Reduction Act of 2004 (MIOTCRA) (Public Law 108-414).

Deadline: Registration

Registering with Grants.gov is a one-time process; however, if you are a first-time registrant, it could take up to several weeks to have your registration validated and confirmed and to receive your user password. It is highly recommended you start the registration process as early as possible to prevent delays in submitting your application package to our agency by the deadline specified. There are three steps that you must complete before you are able to register: 1) register with Central Contractor Registry (CCR), 2) register yourself as an Authorized Organization Representative (AOR), and 3) be authorized as an AOR in your organization. For more information, go to www.grants.gov. **Note: Your CCR registration must be renewed once a year. Failure to renew your CCR registration will prohibit submission of a grant application through Grants.gov.**

Deadline: Applications

The due date for applying for funding under this announcement is 8:00 p.m. e.t. on May 6, 2008.

Eligibility

Applicants are limited to states, units of local government, Indian tribes, and tribal organizations. BJA will only accept joint applications; each application must demonstrate that the proposed cooperative project will be administered jointly by a mental health agency and a unit of government with responsibility for criminal or juvenile justice activities.

American Indian Tribes and Alaska Native Tribes and/or Tribal Organizations: All tribal applications must be accompanied by a current authorizing resolution of the governing body of the tribal entity or other enactment of the tribal council or comparable government body. If the grant will benefit more than one tribal entity, a current authorizing resolution or other enactment of the tribal council or comparable government body from each tribal entity must be included. If the grant application is being submitted on behalf of a tribal entity, a letter or similar document authorizing the inclusion of the tribal entity named in the application must be included.

Justice and Mental Health Collaboration Program-Specific Information

All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.

The Justice and Mental Health Collaboration Program will increase public safety by facilitating collaboration among the criminal justice, juvenile justice, and mental health and substance abuse treatment systems to increase access to mental health and other treatment services for adult or juvenile offenders with mental illness. The program encourages early intervention for system-involved individuals with mental illness; provides new and existing mental health courts with various treatment options; maximizes diversion opportunities for nonviolent offenders with mental illness and co-occurring disorders; promotes training for justice and treatment professionals on criminal justice processes and mental health and substance abuse issues; and facilitates communication, collaboration, and the delivery of support services among justice professionals, treatment and related service providers, and governmental partners. Grant funds may be used to:

- Plan, create, or expand programs that promote public safety by providing appropriate services for system-involved individuals with mental illness.
- Plan, create, or expand specialized training programs for criminal justice and mental health personnel.
- Plan, create, or expand mental health courts, other court-based programs, or diversion and alternative prosecution and sentencing programs (including crisis intervention teams or co-responder law enforcement programs, or treatment accountability services for communities).
- Promote and provide mental health treatment and transitional services for those incarcerated or transitional reentry programs for those released from any penal or correctional institution.

BJA supports an intervention model proposed by the [National GAINS Center](#) and the [Ohio Criminal Justice Coordinating Center of Excellence](#). The [Sequential Intercept Model](#) identifies “points of interception” where an intervention can be made to keep an individual with mental illness from entering or moving further into the justice system. BJA also supports a comprehensive model for systems-involved youth; for details, visit www.ncmhji.com/Blueprint/pdfs/ProgramBrief_06_06.pdf.

Applicants should review [Public Law 108-414](#), as it defines terms used in this solicitation.

Award Categories

Justice and Mental Health Collaboration Program grants are available in one of the following three categories. Each category requires a joint application with a mental health agency and unit of government responsible for criminal and/or juvenile justice activities.

CATEGORY I: PLANNING

Grant maximum: \$50,000. Project period: 12 months.

Category I applicants (local or state level) will *design* a strategic, collaborative plan to initiate systemic change for the identification and treatment of offenders with mental illness. Key to the planning category is the development of an effective collaboration representing support from all levels of government, justice, mental health and treatment services, transportation, housing, advocates, consumers, and family members. This collaboration will ultimately form the basis for a problem solving model, or strategic plan, to intercept individuals from the system at the

earliest point possible while promoting public safety. Category I grantees will receive intensive technical assistance from BJA throughout the grant period to support their planning efforts.

CATEGORY II: PLANNING AND IMPLEMENTATION

Grant maximum: \$250,000. Project period: 36 months.

Category II applicants will *complete* an already-initiated strategic plan for their mental health collaboration, and then *begin* implementation of the plan during the project period. Applicants in this category will submit their draft plan as part of the application review process. While plans need not be final, they should reflect substantive thought and activity toward planning a mental health collaboration. Approximately six months of the total project period should be used to complete details on plans, with the remaining months used to begin implementation of the plan. Category II grantees will receive approval from BJA to begin the implementation phase of their grant once they have successfully met all planning performance measures, and will receive intensive technical assistance from BJA during the planning period of the grant.

Category III: IMPLEMENTATION AND EXPANSION

Grant maximum: \$200,000. Project period: 24 months.

Category III applicants will *implement*—and may expand—their well-established collaboration plan. Implementation and expansion grants can support mental health courts and diversion/alternative prosecution and sentencing programs, crisis intervention teams, and treatment accountability services; specialized training for justice and treatment services professionals; service delivery for collateral services such as housing; and corrections, transitional, and reentry services to create or expand mental health and support services. Category III funding can be used to support limited expansion planning, if the planning is implemented within the project period.

Match Requirement

A grant made under this program may not cover more than 80 percent of the total costs of the project being funded during the first two years of the grant. For Category II (Planning and Implementation), the grant can cover no more than 60 percent of the total costs of the project during the third year. The applicant must identify the source of the non-federal portion of the budget and how match funds will be used. Applicants may satisfy this match requirement with either cash or in-kind services. The formula for calculating match is:

$$\frac{\text{Award amount}}{\text{Federal Share}} = \text{Adjusted Project Costs} \times \text{Recipient's Share} = \text{Required Match}$$

Example: For a federal award amount of \$250,000, match would be calculated as follows:

$$\frac{\$250,000}{80\%} = \$312,500 \times 20\% = \$62,500 \text{ match}$$

Performance Measures

To assist in fulfilling the Department's responsibilities under the Government Performance and Results Act (GPRA), P.L. 103-62, applicants who receive funding under this solicitation must provide data that measures the results of their work. Performance measures for this solicitation are as follows:

Objectives	Performance Measures	Data Grantee Provides
<p>Objective 1: Reduce recidivism of the mentally ill in the criminal justice system.</p>	<p>Outcomes: Percentage of program participants who recidivate within one year after completion of the program.</p> <p>Percentage of program participants who recidivate while engaged in the program.</p> <p>Percentage of program participants who successfully complete the program.</p>	<p>For the current reporting period: Number of individuals law enforcement responded to through: -Arrest. -Diversion from arrest. -Referral to mental health services. -No legal action – cite and let go.</p> <p>Number of individuals participating in a program supervised by: -Courts. -Corrections. -Juvenile.</p> <p>Number of program participants who successfully completed programs supervised by: -Courts. -Corrections. -Juvenile.</p> <p>Number of program participants who completed a program within the last year who committed a new crime:¹ -Courts. -Corrections. -Juvenile.</p> <p>Number of current program participants who: -Experienced one or more technical violations of supervision. -Were terminated from the program. -Committed a new crime.</p> <p>Number of days in jail experienced by program participants due to: -A new crime. -Technical violation of probation or parole. -Sanctions for non-compliance with conditions of program.</p>

¹ A new arrest should only be counted once for each program graduate. If the graduate is arrested for two new offenses, only the first arrest should be counted, regardless of different reporting periods.

		<p>Proportion of program participants who experienced jail days due to:</p> <ul style="list-style-type: none"> -A new crime. -Technical violation of probation or parole. -Sanctions for non-compliance with conditions of program.
<p>Objective 2 Increase the number of criminal justice personnel trained in or using law enforcement-based diversion strategies.</p>	<p>Output: Number of new law enforcement/mental health partnerships established.</p> <p>Number of law enforcement/mental health providers cross-trained.</p>	<p>For the current reporting period: Number of new law enforcement/mental health partnership programs established.</p> <p>Number of law enforcement and mental health training sessions conducted.</p> <p>Number of personnel trained:</p> <ul style="list-style-type: none"> -Mental health and substance abuse staff. -Criminal justice staff.
<p>Objective 3 Increase the number of court-based diversion programs and alternative jail diversion strategies.</p>	<p>Output: Number of new mental health courts and other court-based diversion programs established.</p> <p>Dispositions of individuals screened and served by new mental health courts and other court-based diversion programs.</p>	<p>For the current reporting period: Number of new mental health courts established:</p> <ul style="list-style-type: none"> -Pre-adjudication. -Post-adjudication. <p>Number of new non-mental health court court-based diversion programs established:</p> <ul style="list-style-type: none"> -Pre-adjudication -Post-adjudication <p>Number of individuals screened/assessed for mental illness for participation in a mental health court or other court-based diversion program.</p> <p>Number of individuals accepted into the mental health court or other court-based diversion program.</p> <p>Number of individuals who are denied enrollment into the mental health court or other court-based diversion program.</p> <p>Number of individuals who declined to participate in the mental health court or other court-based diversion program.</p> <p>Number of individuals participating in a mental health court or other court-based diversion program:</p> <ul style="list-style-type: none"> -Pre-adjudication -Post-adjudication

<p>Objective 4 Increase the number of juvenile justice collaborations.</p>	<p>Output: Number of new government partnership compacts formed among mental health, municipal, county, and state government elected officials to address juvenile mentally ill offenders.</p>	<p>For the current reporting period: Number of new juvenile justice compacts formed.</p>
<p>Objective 5 Increase the number of correctional-based transition programs for mentally ill offenders.</p>	<p>Output: Number of new correctional based transition programs for mentally ill offenders established.</p> <p>Dispositions of individuals screened and served by new mental health courts and other court-based diversion programs.</p>	<p>For the current reporting period: Number of new correctional-based transition programs for mentally ill offenders established: -Pre-release, jail. -Pre-release, prison. -Pre-release, juvenile facility. -Post-release.</p> <p>Number of individuals screened/assessed for mental illness for participation in a correctional-based transition program for mentally ill offenders.</p> <p>Number of individuals accepted into the correctional-based transition program for mentally ill offenders.</p> <p>Number of individuals who are denied enrollment into the correctional-based transition program for mentally ill offenders.</p> <p>Number of individuals who declined to participate in the correctional-based transition program for mentally ill offenders.</p> <p>Number of individuals participating in a correctional-based transition program for mentally ill offenders: -Pre-release, jail. -Pre-release, prison. -Pre-release, juvenile facility. -Post-release.</p>
<p>Objective 6 Increase the quantity and quality of mental health and other services available to mentally ill offenders.</p>	<p>Output: Increase the number and types of services available to mentally ill offenders in the program.</p>	<p>For the current reporting period: Number of service referrals to: -Mental health. -Substance abuse. -Co-occurring. -Housing. -Employment. -Education. -Other.</p> <p>Number of partners who have agreed to provide services for: -Mental health. -Substance abuse.</p>

	<p>Improve the quality of available services to offenders with mental illness.</p>	<ul style="list-style-type: none"> -Co-occurring. -Housing. -Employment. -Trauma. -Education. -Other. <p>Number of individuals who are released to the community with a discharge plan that is:</p> <ul style="list-style-type: none"> -Written. -Presented to the supervising criminal justice agency. -Shared with faith-based and/or community providers. <p>Number of individuals who are discharged:</p> <ul style="list-style-type: none"> -With adequate medication until first appointment with a psychiatrist. -With care coordination/case management. -With referrals to community services.
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How To Apply

DOJ is participating in the e-Government initiative, one of 25 initiatives included in the President’s Management Agenda. Part of this initiative—Grants.gov—is a “one-stop storefront” that provides a unified process for all customers of federal grants to find funding opportunities and apply for funding.

Grants.gov Instructions: Complete instructions can be found at www.grants.gov. If you experience difficulties at any point during this process, please call the Grants.gov Customer Support Hotline at 1-800-518-4726.

CFDA Number: The Catalog of Federal Domestic Assistance (CFDA) number for this solicitation is 16.745, titled “Justice and Mental Health Collaboration Program,” and the funding opportunity number is **BJA-2008-1819**.

A DUNS number is required: The Office of Management and Budget requires that all businesses and nonprofit applicants for federal funds include a DUNS (Data Universal Numeric System) number in their application for a new award or renewal of an award. Applications without a DUNS number are incomplete. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and keeping track of entities receiving federal funds. The identifier is used for tracking purposes and to validate address and point of contact information. The DUNS number will be used throughout the grant life cycle. Obtaining a DUNS number is a free, simple, one-time activity. Obtain one by calling 1-866-705-5711 or by applying online at www.dunandbradstreet.com. Individuals are exempt from this requirement.

What an Application Must Include

Standard Form 424

Program Abstract and Narrative (Attachment 1)

Program Abstract: Applicants must provide an abstract that clearly identifies the funding category (i.e., Planning, Planning and Implementation, or Implementation and Expansion); the scope of the proposed work (e.g., mental health courts, diversion, sentencing, crisis intervention teams, etc.); how the applicant plans to solve or make progress on the problem; and the amount of federal funding requested. The abstract must be double-spaced, using a standard 12-point font (Times New Roman is preferred) with 1-inch margins, and must not exceed 1 page.

Program Narrative: The program narrative must respond to the solicitation and the Selection Criteria (1–3, 5) in the order given. Submissions that do not adhere to the format will be deemed ineligible. The program narrative must be double-spaced, using a standard 12-point font (Times New Roman is preferred) with 1-inch margins, and must not exceed 20 pages. Please number pages “1 of 20,” “2 of 20,” etc.

Budget and Budget Narrative (Attachment 2)

Applicants must provide a budget that is complete and allowable. Applicants must submit a budget worksheet and budget narrative in one file. A fillable budget detail worksheet form is available on OJP’s web site at www.ojp.usdoj.gov/funding/forms.htm. For implementation grants, include estimated costs for a four-member team to attend two national meetings.

Project Time and Task Plan and Memoranda/Letters (Attachment 3)

Attach a *Project Time and Task Plan* with each project goal, related objective, activity, expected completion date, and responsible person or organization, and *Memoranda of Understanding or Letters of Support*.

Selection Criteria

1. Statement of the Problem (20 percent of 100)

Describe the problem the project will address. Document the extent of the problem with local/state data and include trend analysis. Describe the project’s geographic environment, target population, socioeconomic factors, and priority as a community concern.

Implementation Applicants

Provide a concise analysis of the target population, including the projected number of individuals to be served. Describe the guidelines that will be used to identify participants. Applicants must show that the identified needs are consistent with the priorities of the state, tribe, or county with primary responsibility for the provision of services, and include a letter from the state, tribe, or county indicating the proposed project addresses a state, tribe, or county priority.

2. Project Design and Implementation (35 percent of 100)

Planning Applicants

Describe proposed planning activities and expected outcomes. Planning activities should include a needs and resource assessment and also can include: a model to effectively identify, coordinate, and share funding and related resources; organizational or structural changes; a strategy for interagency coordination and communication; the expansion of professional, consumer, and family support systems; a design for policy development and

implementation for system improvements and sustainability; professional development for staff; information systems development; and public awareness and educational initiatives.

State planning applicants also must identify state-level efforts to improve outcomes for mentally ill offenders across disciplines, and describe how the proposed collaboration relates to existing state and local justice and mental health plans and programs.

Implementation Applicants

Describe the proposed approach and the project's purpose, goals, and objectives. Describe how the goals will address the overall program purpose and identified needs in the Statement of the Problem and provide a logic model that links key project components with goals and objectives. Discuss the responsibilities of each participating agency and how resources will support the delivery of needed services to offenders. Describe the plan to screen potential participants and to conduct tailored, validated needs-based assessments. Describe how adequate community-based mental health and coordinated treatment services will be made available to participants, including those with co-occurring disorders, at the time of their release. For law enforcement programs, describe the strategies to identify and respond to incidents involving mentally ill offenders, including the number of individuals to be screened and enrolled. Outline how ancillary social services, such as housing placement, vocational training, education, mentoring, health care and benefits, and other services offered by faith-based and/or community organizations, will be coordinated and accessed, as well as services for participants with developmental and learning disabilities.

3. Capabilities/Competencies (20 percent of 100)

Describe the project collaboration structure and how it will ensure successful project planning and/or implementation. Identify key stakeholders and their respective roles. Describe the anticipated role of consumers, advocates, and family members in the project. Indicate key activities, milestones, and responsible partners. Describe any potential barriers to implementing the project and strategies to overcome them.

4. Budget (10 percent of 100)

Provide a proposed budget that is complete, allowable, and tied to the proposed activities. For implementation grants (Categories II and III), include funding for a four-member team to attend two national grantee meetings.

5. Impact/Outcomes, Evaluation, and Sustainment (15 percent of 100)

Describe the evaluation process, including assessments of implementation outcomes. Discuss how variables like stakeholder support and service coordination will be defined and measured. Specify how federal support will be used to supplement, not supplant, funding that would otherwise be available, including third-party resources for services covered under programs such as Medicaid and Medicare. Describe the process for collecting performance measure data and any other state or local outcomes to measure project effectiveness in promoting public safety and access to services for offenders with mental illness. Describe how evaluation and collaborative partnerships will be leveraged to build long-term support and resources to sustain the project when the federal grant ends.

Review Process

BJA ensures a competitive and equitable process for awarding grants, based on a minimum qualifications review and factors such as peer scoring, geographic distribution, and crime

concerns. The BJA Director makes award recommendations to OJP's Assistant Attorney General, who makes all final award decisions.

Additional Requirements

We strongly encourage you to review the information pertaining to these additional requirements prior to submitting your application. Additional information for each can be found at www.ojp.usdoj.gov/funding/other_requirements.htm.

- Civil Rights compliance.
- Confidentiality and Human Subjects Protections regulations.
- Anti-Lobbying Act.
- Financial and Government Audit requirements.
- National Environmental Policy Act (NEPA) compliance.
- DOJ Information Technology Standards.
- Single Point of Contact Review.
- Non-Supplanting of State or Local Funds.
- Criminal Penalty for False Statements.
- Compliance with Office of the Comptroller *Financial Guide*.
- Suspension or Termination of Funding.